

# ***Altarnun Parish Council***

***<http://www.altarnunparishcouncil.gov.uk>***

DRAFT Minutes of Altarnun Parish Council (APC) Annual Meeting held at Altarnun Village Hall, Wednesday 13<sup>TH</sup> May 2026, which commenced at 7.30 pm.

**APC members present:** Cllr Dowler, Cllr Branch, Cllr Bloomfield, Cllr Masters, Cllr Vickery, Cllr Pooley, Cllr Wendon, Cllr Halls & Cllr Smith.

**Also present:** One member of the public & APC clerk-Mr R Turner.

## **55/26 Election of Chair and signing of Chairman's Declaration of Acceptance of Office.**

After an invitation for members to stand for election only Cllr Dowler accepted and in open voting, by show of hands, received 8 votes and elected chair and signed the Chairmans Declaration of Acceptance of Office dated 13.5.2026.

## **56/26 Election of vice chair and appointment of any councillor administration roles.**

After an invitation for members to stand for election only Cllr Bloomfield accepted and in open voting, received 8 votes and elected vice chair. Cllr Branch was appointed finance verification officer and Cornwall Council Community Area Partnership representative.

**57/26 Apologies for absence:** Cornwall Cllr Adrian Parsons. APC Cllrs Kendall & Pannell.

**\*Cllr Smith joined the meeting\***

## **58/26 Members declaration of interests and requests for dispensations. Members declaration of gifts and**

**hospitality.** Cllr Bloomfield declared a non registerable interest in planning application PA26/02616, being a neighbour.

Cllr Smith declared a registerable interest in planning application PA26/03022 pertaining to family owned land.

No declaration of gifts was made.

## **59/26 Invitation for members of the public and Cornwall Cllr Adrian Parsons to address the meeting.**

Cllr Parsons written monthly report was delivered by the clerk and included:

**-Support for heating oil costs** through the Crisis and Resilience Fund, eligible residents can claim up to £300 for essential energy expenses. Cornwall Council (CC) has proactively contacted many households but encourages others who may be eligible and not contacted, to get in touch and apply.

**-Pride in Place Funding (PIP).** At full council, Lib Dem members moved a motion about deprivation in Cornwall. PIP Funding has allocated £5.8bn to 379 areas across the UK, but nothing to Cornwall, which is due to government assessment criteria favouring urban areas.

**-Cornwall becoming an age -friendly community.** Cornwall has now joined in with communities across the UK to support healthy ageing e.g. improving public spaces is one of the planned initiatives.

**-Potholes.** Defects are being rectified in improving weather conditions that are allowing more substantive repairs.

**-Local Plan update.** A new local plan for Cornwall to 2050 has been given an intended timetable to take shape.

Following consultation and engagement over summer 2027 a draft plan will be produced. There will be significant changes to planning and development. Planning officers will have more powers of delegation, so it is likely there will be less opportunity to oppose a planning application at committee level thereby diminishing the powers of ward councillors. Constitutional changes will have to be made, and the overriding assumption is that central government is seeking to deliver sites for new homes at all costs and essentially muting the local community in having it's say.

**-Youth Services.** A network of youth hubs has opened across the county (St Austell, Pool & Liskeard) to help access employment, training and personalised guidance. Subject to the success of the initial three, more hubs will be opened.

**-Cornwall Youth Council.** 1,351 young people cast their vote based on anonymised manifesto pledges rather than named individuals. The 18 elected youth council members will design campaigns around 6 priority areas: - transport, sport, leisure and activity areas, mental health and wellbeing, accessibility and inclusion, and finally youth voice; reducing barriers and increasing opportunity.

**-School Education.** Cllr Parsons advised he is seconding a motion at full council to deal with the way some academies are delivering within secondary schools. The motion: 'The cabinet is requested to: - 1) Set up an informal Cabinet Advisory Group to consider the matter of mental, emotional health and wellbeing in our schools. 2)Following completion of it's work, write to the Secretary of State for the Department of Education with its findings and asking for their support in tackling any issues that are found.'

The rationale for the motion is that it is believed that rules being implemented in some schools in the county are leading to high rates of suspensions and exclusions and are adversely affecting pupils' education and mental health.

## **60/26 To approve the minutes of the Altarnun Parish Council meeting held 1<sup>st</sup> April 2026.**

It was proposed by Cllr Vickery and seconded by Cllr Branch, then unanimously **resolved** that the minutes of the APC Meeting held on 1<sup>st</sup> April 2026 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

## **61/26 Matters arising from minutes of APC meeting 1<sup>st</sup> April 2026 and not included in this agenda.**

Re minute 52/26: The clerk reported he was unable to obtain any information from Devon & Cornwall Police regarding an incident where a car left the road at Five Lanes roundabout due to GDPR.

## **62/26 Finance Matters:**

### **Responsible Finance Officer reported:**

-Funds received 9.4.2026 £9500 Precept 2026/27A -Funds received 30.4.2026, £12.58 Nat West deposit interest

-APC bank balance as at 30.4.2026 £28819.31 credit.

-APC insurance renewal due 1.6.2026 and new 3-year fixed plan is offered by the council's insurance brokers at £717.15pa or £750.61 if paid annually. RFO/Clerk recommended 3-year fixed offer, for the discount, as in previous years. After a brief discussion Cllr Dowler proposed that the 3-year offer be accepted and paid, Cllr Halls seconded and it was **resolved** to proceed as proposed.

#### **Accounts payable**

-£99.40 Payline – Payroll services Chq 1562

-£378.99 Currys Business – Upgraded (Windows 11) laptop computer for the clerk Chq 1563

-£180 L Coles – Internal audit fee Chq 1564

-£382.05 Clerk salary May 2026 Chq1565

-£1281.86 Smart Brothers. (Parish maintenance £365, Toilet cleaning £234, Penpont View grass cuts £120, Parish grass cuts £330, Bolventor cemetery £165 & waste disposal £67.86)

-£40 AAV Services -Bolventor grass cut Chq 1567

-£717.15 Community First Trading Limited – Council Insurance 2026-27. Chq 1568

Cllr Masters proposed to approve the payments, Cllr Pooley seconded, and it was **resolved** to pay these accounts.

Cllr Dowler signed the schedule of payments being made.

#### **63/26 To resolve to approve APC Annual Governance Statement 2025/26**

The statement was published with the agenda for this meeting. Cllr Vickery proposed to approve the statement, Cllr Bloomfield seconded, and it was **resolved** to approve the statement. The Chair and clerk signed the statement.

#### **64/26 To resolve to approve APC Annual Accounting Statement 2025/26**

The statement, signed by the Clerk, was published with the agenda for this meeting. Cllr Pooley proposed to approve the statement, Cllr Dowler seconded, and it was **resolved** to approve the statement. The Chair signed the statement.

**65/26 To advise dates for Notice of Public Rights and Publication of 2025/26 unaudited APC Annual Governance & Accountability Return.** The clerk confirmed the dates to be 22.6.2026 until 24.7.2026. The notice will be published on the APC website by 20.6.2026.

#### **66/26 To record and report any APC councillor's conflict of Interest with BDO LLP (External Auditors)**

No APC members stated a conflict of interest, which is to be confirmed to the auditors.

#### **67/26 Review inventory of land and assets including buildings and office equipment including confirmation of arrangements for insurance cover in respect of all insured assets.**

The RFO confirmed that the APC asset register had been circulated to APC members prior to the meeting together with the current insurance policy and schedule, which confirms our assets are held on risk with adequate sums insured.

#### **68/26 Review of APC and staff subscriptions to other bodies, the council's complaints procedure, the council's procedures for handling requests made under the Freedom of Information Act 2000, the Data Protection Act 2018 and undertake a review of APC governance documents published on the councils' web site, including APC Risk Management Policy and Risk Register. Review of APC web site Accessibility Statement (copyright 2026)**

#### **Review and adoption/re adoption of appropriate standing orders and financial regulations.**

#### **If applicable, review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.**

#### **If applicable, review of representation on or work with any external bodies and arrangements for reporting back.**

The clerk reported annual fee payments are due for membership to Cornwall Assn Local Councils, insured risks, audits, ICO registration, web site hosting and the website and email domain name. A review found all other procedures and documents mentioned above and as currently published on the council's web site to be in order. The clerk confirmed that no arrangements, charters or agency agreements exist with other local authorities and likewise any contributions to expenditure incurred by other local authorities.

APC is represented on the Cornwall Council Community Area Partnership as advised in minute 56/26.

Cllr Vickery proposed that following the review of the existing standing orders and financial regulations as currently published be re-adopted for the next 12 months or until a revision is recommended by NALC/CALC. Cllr Masters seconded and it was **resolved** to re-adopt the standing orders and financial regulations as they stand.

#### **69/26 To approve and adopt an Information Technology policy, as per the draft document published with the agenda for this meeting.**

After brief discussion Cllr Dowler proposed the policy document be approved and adopted. Cllr Halls seconded and it was **resolved** to approve and adopt the IT policy document, with immediate effect.

#### **70/26 Planning Applications: Consultee comments were invited for the following:**

-Application PA26/02259 Proposal: Create new agricultural barn. Location: Land east of Wheal Bray, St Clether. Applicant: Mr and Mrs Berry. After discussion and clarifying the planning documents, Cllr Masters proposed & Cllr Pooley seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *'Altarnun Parish Council has no objection to this application'*

#### **\*Cllr Bloomfield left the meeting\***

-Application PA26/02616 Proposal: Timber storage shed Location: Poldhu Stables Altarnun. Applicant: Mr Nicholas Richardson. After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Pooley seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *'Altarnun Parish Council has no objection to this application'*.

#### **\*Cllr Bloomfield rejoined to the meeting\***

-Application PA26/02805 Proposal: Proposed extension with recessed balcony Location: Trekennick Tor, Altarnun Applicant: Miss S Jones. After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Masters seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *'Altarnun Parish Council supports this development which appears to be of good quality and in keeping with the existing built form.'*

**\*Cllr Smith left the meeting\***

-Application PA26/03022 Proposal: NGED are required to upgrade an existing section of overhead line from 2 wire to 3 wire at Trewint, Cornwall, PL157TG. Attached are two plans showing the extent of the proposed works. NGED propose to install a 3rd wire between poles 45NHV8 and 45NHV21 which consist of 12 spans and approximately 1km of overhead line. If any poles along the route require replacement as part of the 3rd wire installation the poles shall be replaced on a like for like basis in the existing positions. NGED will discuss any pole change requirements with the landowners and confirm consent prior to the commencement of works. The 3rd wire scheme shall conform with current overhead line design policies, and all works shall be undertaken following NGED's standard techniques and policies. Location: Trewint PL15 7TG. Applicant: Tom Watson National Grid.

After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Bloomfield seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *'Altarnun Parish Council has no objection to this application.'*

**\*Cllr Smith rejoined the meeting\***

-Application PA26/01068 Proposal: Local Development Order - Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation. Location: River Camel Catchment Area Applicant: Cornwall Council After discussion and clarifying the planning documents, Cllr Wendon proposed & Cllr Pooley seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**: *'Altarnun Parish Council supports this proposal for upgrades with environmental benefits and has no objections'*

**71/26 Planning Decisions –reported for information only:**

An appeal against the LPA decision (refused) in regard to application reference PA25/03928 has been dismissed.

**For more details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**72/26 Pre-Application Planning:**

No cases were reported.

**73/26 Cemetery.**

-**Annual inspection.** Reported as completed 28.4.2026 and no issues or concerns were noted.

-**Review of cemetery fees.** No action or decision was made in connection with reviewing the current fee structure.

**74/26 Community Emergency Planning**

The clerk confirmed he attended a Community Area Partnership workshop 22.4.2026. A template for a plan has been provided, and the clerk has undertaken to keep in view and maintain work in progress to bring back to a future council meeting for councillors to debate.

**75/26 Determine use for Tregunnon Cross telephone box**

After discussion, Cllr Wendon proposed the box retain in its current location to be used for the benefit of the community. Cllr Smith seconded and it was **resolved** to proceed as proposed.

**76/26 Proposed reintroduction by Cornwall Council of highway weed spraying**

The clerk reported that there had been no developments with appraising Town and Parish Council and that consultations were being undertaken by the unitary authority.

**77/26 Correspondence – for information only.**

-Street works team – Road closure Lower Tregunnon to Trethinna Hill 26<sup>th</sup> to 28<sup>th</sup> May. (Details published on APC website)

-Moor to Moor annual cycle ride will pass through the parish 17<sup>th</sup> May 2026.

-Round table meeting with Ben Maguire MP 29<sup>th</sup> May 2-4pm Bodmin Shire Hall. Theme 'Infrastructure first – alongside large residential developments' Parish Council reps invited.

-Various CALC, NALC, Cornwall Council, Cornwall National Landscapes and Community Area Partnership briefings.

**78/26 Advise venue, date & time of next council meeting expected to be at Altarnun Village Hall, Wednesday 3<sup>rd</sup> June 2026 at 7.30pm – for information only.**

These details were confirmed and it was advised that the Annual Parish Meeting (commencing at 7.30pm) will precede the council meeting. Cllr Dowler closed the meeting at 9.34pm.